

Middletown High School PTSA
Meeting minutes
August 26th, 2008

The Middletown High School PTSA meeting was held on Tuesday, August 26th, 2008 at 7pm in the media center. LeAnn Moore called the meeting to order and directed our attention to the displayed purposes of the PTA. A quorum was established. The officers met briefly to approve the standing committee chairs after which brief introductions around the table were made. The minutes from the July 29th, 2008 meeting were read and approved for filing.

In attendance were: LeAnn Moore, Amanda Elliott, Sabrina Williams, Brenda Rota, Daphne Gabb, Diane Higginbotham, Lori Shirley and Agnesanne Danehey.

TREASURER'S REPORT: Daphne Gabb presented the bank reconciliation statement ending August 19th, 2008. Daphne reported that during the time period of 7/1-8/26 she had attended MD PTA summer leadership training (on 7/26/08), prepared plans of work and budget request for 2008-09, received the books and was notified that the audit was complete, got the bank signature card updated for 2008-09, worked with the officers to prepare a draft budget and maintained MHS PTSA financial records. Treasurer's report was approved and filed for audit.

PRESIDENT'S REPORT: LeAnn Moore reported that she had attended the summer leadership training and had 2 meetings with Mr. Berno and also met with Susan Blair (guidance) who may be able to help with ideas for programs. LeAnn also attended a teacher meeting on 8/19 and encouraged all the teachers to join the PTSA. LeAnn reported that she had been working on creating goals for the PTSA, a copy of which had been placed in all the notebooks. The PTSA has supported both the freshman orientations and had provided refreshments for the MHS open house as well. Jenny Bartkus is the new assistant principal and will be working with the PTSA for the academic awards assembly in Oct. LeAnn reported that Karl Helmold is responsible for the hard copy newsletter, volunteers, in school suspensions and clubs.

PRINCIPAL'S REPORT: Principal not present, no principal's report.

UNFINISHED BUSINESS:

Audit committee report - the Audit committee report for July 1, 2007 to June 30, 2008 was presented and a motion to accept as presented was made by Daphne Gabb. Motion was seconded, no further discussion, the motion passed.

NEW BUSINESS:

A. Notebooks: these were handed out to the committee chairs.

B. Plans of work & budget motion:

Reflections - asked for \$100 instead of \$60 to help cover copying & gifts for potential judges. Motion was made and seconded. Motion approved.

Vounteer Coord/Parent Involvement - \$178 needed for copying, ,mailing and end of year celebration. A motion was made and seconded. Motion approved.

Hospitality - a motion to approve a plan of work for \$1000 was made and seconded. Motion approved.

Communication - no budget request. Motion was made and seconded. Motion approved.

Publicity - no budget request. Motion was made and seconded. Motion approved.

Treasurer - \$35 requested for expenses. Motion was made and seconded. Motion approved.

President - \$110 requested for supplies and \$200 for leadership training. Motion was made and

seconded. Motion approved.

C. Budget Motion: A motion was made and seconded to bring the proposed budget to the general membership meeting. Motion approved.

D. Copy volunteers: the MHS school office is in need of volunteers to help with making copies. Please contact Diane Cosgray if there are any hours you can help with this.

E. By-Laws committee formation motion: LeAnn Moore, Daphne Gabb and Lori Shirley volunteered to be members of the By-Laws Committee. The By-Laws are due in February. A motion was made and seconded to approve the members of the By-Laws committee. Motion approved.

F. Ideas for Mr. Berno to discuss at 9/16 General Membership meeting: it was suggested that it be looked at as an opportunity to meet the upper administration of MHS and to also invite the assistant principal and verify how their jobs are defined. It was also suggested that Mr. Berno address the needs of MHS for advocacy with the BOE.

OFFICER/COMMITTEE REPORTS:

A. Membership: Responses to teacher survey questions was discussed briefly. There is a need to clarify to the teachers what the PTSA can and cannot provide to teachers so that they have a better understanding. All teachers that become members of the PTSA will receive a membership card as well as a thank you card and chocolate. It is unclear what percentage of the staff were members last year, those numbers are still being worked on.

Meeting adjourned 9.10pm